**Career Opportunity at South Dublin County Partnership**

**Lifelong Learning SICAP Project Worker**

**Reports to:** SDCP Lifelong Learning Senior Manager  
**Location:** South Dublin County Partnership Office, Nangor Road, Clondalkin (with travel across South County Dublin)  
**Contract:** Full-time, Continuous (subject to ongoing funding)  
**Hours:** 35 hours per week

**Job Purpose**

The SICAP Lifelong Learning Project Worker will lead the design, delivery, and coordination of accessible, inclusive learning opportunities for individuals from disadvantaged communities, with a **primary focus on older adults**, including those experiencing social, digital exclusion and isolation. The role will also support other SICAP target groups as required (e.g., long-term unemployed, migrants, Travellers, youth), promoting lifelong learning, personal development, and community participation in line with SICAP goals.

**Key Responsibilities**

**Programme Development & Delivery**

* Identify Lifelong Learning needs in the local community through outreach, consultation, and engagement.
* Plan and deliver community-based lifelong learning initiatives, with a strong emphasis on the needs of older adults (e.g. digital skills, creative learning, confidence-building).
* Develop flexible, person-centred learning programmes that also support other target groups, where appropriate.
* Coordinate group workshops, one-to-one support, and intergenerational or peer-led learning opportunities in local, accessible venues. e.g. [ComMUniversity](https://www.maynoothuniversity.ie/research/spotlight-research/how-communiversity-introduces-people-higher-education)
* Collaborate with other SICAP staff and local partners to co-design inclusive and age-friendly activities.

**Engagement & Outreach**

* Identify and engage isolated or disadvantaged older adults through community outreach, local networks, and referrals.
* Build strong relationships with participants from diverse backgrounds, supporting consistent engagement and progression.
* Promote participation in lifelong learning as a pathway to improved wellbeing, social connection, and community involvement. Raise awareness of SICAP services and encourage participation.

**Collaboration & Partnership Development**

* Work in partnership with community organisations, local services, and statutory bodies (e.g. ETBs, libraries, Age Friendly Ireland, Traveller projects, health services) to support integrated delivery.
* Participate in inter-agency working groups and represent the programme at relevant networks, particularly those focused on ageing, lifelong learning, and digital inclusion.

**Monitoring, Evaluation & Reporting**

* Maintain accurate records of participant engagement, outcomes, and referrals using the SICAP IRIS system.
* Gather feedback, contribute to evaluations and success stories, and report on programme impact to funders and management.
* Ensure all activities are delivered in line with SICAP programme guidelines and best practice in community education.

**Capacity Building & Empowerment**

* Support older adults and other participants to identify learning goals and build confidence through positive learning experiences.
* Encourage progression to further education, volunteering, or community involvement.
* Promote empowerment and autonomy among learners, supporting digital inclusion and active citizenship.

**Person Specification**

**Essential**

* A relevant third-level qualification (e.g., community development, adult education, social care).
* Minimum 2 years’ experience delivering learning, wellbeing, or community development programmes, ideally with older adults or disadvantaged groups.
* Strong understanding of the challenges individuals from disadvantaged communities in accessing education and services.
* Excellent facilitation, interpersonal, and organisational skills.
* Experience working in collaboration with local services and community groups.
* Competency in MS Office and data systems; familiarity with IRIS is an advantage.
* Ability to work independently and flexibly, including occasional evening/weekend work.
* Full clean driving licence and access to transport.

**Desirable**

* Experience delivering digital skills or age-friendly learning programmes.
* Familiarity with SICAP goals, target groups, and compliance frameworks.
* Knowledge of local community development structures and services.

**Key Competencies**

* Community-based adult education
* Older adult engagement and support
* Outreach and inter-agency collaboration
* Inclusive facilitation and learner-centred planning
* Monitoring and impact reporting
* Commitment to social inclusion, equality, and lifelong learning

**Benefits**

* 8-point incremental salary scale applies to role ranging €34,831 (Point 1) to €48,630 (Point 8) (excluding 2 long service increments).
* Based on experience and qualifications required for this role the successful applicant who demonstrates they meet these criteria will be appointed at Point 3 of the incremental scale.
* 10% employer pension contribution (post-probation)
* Access to HSF private health insurance plan
* 22 days annual leave plus 3 additional Christmas closure days
* Option to apply for one day remote working per week (post-probation)
* Access to Employee Assistance Programme (EAP)

**Application Process:**

Applicants should pay particular attention to the essential and desirable criteria in the job description, your suitability and why you are the best candidate for this post in question.

Please send by email an up-to-date detailed CV (no more than 2 pages) which will include the name and contact details of two references, plus a one-page cover letter which will clearly outline how you meet the specific criteria relating to this role.

*NOTE: no contact will be made with referees before a job offer is made.*

Email your application to [jobs@sdcpartnership.ie](mailto:jobs@sdcpartnership.ie) – subject box to be marked: **Ref. 200 LLL Community Education Project Worker**

Or alternatively you can post your application to:

**Ref. 200 Lifelong Learning Community Education Project Worker**

**Administration & Operations Department,**

**South Dublin County Partnership, Unit D1, Nangor Road Business Park,**

**Nangor Road, Dublin 12**

Closing date for receipt of applications: **5pm Friday 29th of August 2025**

Note no late applications will be accepted.

***South Dublin County Partnership is an Equal Opportunities Employer and* *welcomes applicants from a diversity of backgrounds.***