



Job Description - Roles and Responsibilities

Job Title:	FAMILY SUPPORT / COMMUNITY DEVELOPMENT WORKER
Location:	Family Resource Centre, Ballaghaderreen, Co. Roscommon
Hours of Work:	35 hours per week
Overall Purpose of the Job:	<p>To support and work with the Project Coordinator to support the project to implement its Work Plan.</p> <p>To work in the community to determine the needs within the area, to build confidence and capacity of individuals, families and groups through supporting and developing relevant programmes and activities.</p> <p>To network with service providers and other agencies and be actively involved in relevant interagency work. They will play a pivotal role in enhancing the well-being of families within the community.</p>

Responsibilities:

Supporting Families:

- Engage with parents and families to develop and maintain a supportive and empowering relationship based on mutual respect and trust.
- Implement the five national outcomes developed for children and young people by Tusla
- Provide one-on-one support to families, assessing their needs and developing personalised support plans.
- To be familiar with the Tusla National Programme for Prevention Partnership and Family Support
- To implement Meitheal - the National Practice Model for all agencies working with children, young people, and families, to achieve better outcomes for children, young people, and their families.
- Identify current and emerging needs and suggest programmes to support parents/families to address these.
- Keep up to date with best practice and developments in the field of child and family support.
- To work in partnership with a variety of agencies to support parents/families in the local community.
- Facilitate access to essential services such as childcare, healthcare, education, and social assistance.
- Coordinate support groups, workshops, and educational programs for families.

Community Development:

- Identify, develop, and implement community development initiatives that address the needs of families.
- Foster positive relationships with community members, local organisations, and agencies to enhance community well-being.
- Collaborate with stakeholders to create and maintain community resources.
- Work closely with the Co-ordinator to promote and support local voluntary and community activities that benefit the target groups of the Programme and address disadvantage and inequalities.
- Coordinate workshops, support groups, and activities that address the diverse needs of families within the community.
- Collaborate with the coordinator to support migrants and refugees and develop interaction initiatives.

Outreach and Advocacy:

- Conduct outreach programs to identify and reach families in need of support.
- Advocate for the rights and needs of families at the local and regional levels.
- Raise awareness about available resources and services within the community.

Networking and Collaboration:

- Build and maintain positive relationships with local agencies, schools, healthcare providers, and other relevant entities.
- Collaborate with external partners to ensure families have access to a comprehensive range of support services.
- Participate in community networks and forums to stay informed about community needs.
- Work with the relevant statutory and voluntary agencies and facilitate inter-agency cooperation to address the needs of the target group and families in the local community.
- Facilitate networking at local and regional level as appropriate.

Specific areas of work

- Develop and support community initiatives that address the needs of local families in Ballaghaderreen and surrounding areas.
- Work with the Co-ordinator to identify funding sources, make applications, and liaise with funding agencies as required.

General

- Document the work on an ongoing basis and prepare regular work/progress reports for the Voluntary Board of Directors and the Co-ordinator.
- Participate in relevant training.
- Any other tasks that may be assigned by the Project from time-to-time.

Other Relevant Information**Conditions of work**

- The post will be full time – 35 hours per week.
- The hours of work will be 9.00 to 13.00 hrs and 14.00 to 17.00 hrs, Monday to Friday. The Family Support / Community Development Worker will be expected to be flexible about evening and weekend work for which time-off-in-lieu will be granted.
- The contract will be permanent subject to continued funding by TUSLA Child and Family Agency.
- A six-month probation period will apply.

Accountability

The Family Support / Community Development Worker will report to and be responsible to the Project Coordinator.

Confidentiality

The Family Support / Community Development Worker will be expected to observe confidentiality at all times in relation to the business of the Family Resource Centre.

Salary

As per FRC salary scale and will be commensurate with qualifications and experience.

Holidays

You are entitled to 25 days annual leave.

Garda Vetting

The position is subject to the completion of a satisfactory Garda Vetting process.

PERSON SPECIFICATION

Family Support / Community Development Worker

Job Title: Family Support / Community Development Worker

Name of Employer: Roscommon LEADER Partnership

This Person Specification is a description of the skills, knowledge and experience required for the position.

Essential

- A 3rd level qualification in Family Support Practice, Community Development or a related discipline – Level 7
- 2 years' paid experience, post qualification, of providing family support in a community-based setting, including:
 - Experience of organising community events
 - Liaising/networking skills and ability to work with a range of community, voluntary and statutory agencies
 - Experience of planning, developing and delivering programmes, activities and/or services to groups
 - Experience of providing supports directly to parents / families
 - Experience of working with migrants and refugees
 - Experience delivering parent support programmes
 - Experience of providing information and support to individuals and groups
- Group facilitation skills
- Excellent report writing skills
- Ability to compile funding applications and source funding opportunities
- Excellent IT & social media skills
- Excellent communication and presentation skills
- Access to own transport for work.

Desirable

- Experience of working with a voluntary board of directors
- Familiarity with Meitheal (TUSLA's National Practice Model)
- Familiarity with Children First Guidance