



Applications are invited for the full-time posts of:

Family Resource Centre Project Coordinator and Family Support / Community Development Worker

Ballaghaderreen Family Resource Centre is seeking a dedicated Project Coordinator and a Family Support/Community Development Worker with a strong background in family support and community development to join our team. We are a community driven, family-focused and culturally sensitive centre. Both posts are 35 hours per week based in Ballaghaderreen, Co. Roscommon.

The Family Resource Centre **Project Coordinator** is responsible for overseeing the daily operations and activities of the FRC. The role involves coordinating and implementing programs and services to meet the needs of families within the community. The Project Coordinator works closely with the Roscommon LEADER Partnership, the Voluntary Board of Directors, staff, volunteers, and external partners to ensure the effective delivery of services and the achievement of the FRC's objectives

The **Family Support/Community Development Worker** will support and work with the Project Coordinator to support the project to implement its Work Plan. They will work in the community to determine the needs within the area, to build confidence and capacity of individuals, families and groups through supporting and developing relevant programmes and activities. They will network with service providers and other agencies and be actively involved in relevant interagency work. They will play a pivotal role in enhancing the well-being of families within the community.

Project Coordinator - the ideal candidate should have:

- A relevant third level qualification - minimum Level 7 (for example, Family Support Practice, Community Development, Community Sector Project Management or related discipline)
- A minimum of 3 years' paid work experience, post qualification, in
 - community sector project management
 - working through a community development approach
 - family support in a community-based setting
- Experience of managing, supervising and supporting staff
- Experience of implementing a governance framework informed by best practice
- Experience of working collaboratively at an inter-agency level
- Experience collaborating with individuals from diverse communities
- Familiarity with Children First: National Guidance for the Protection and Welfare of Children and TUSLA Meitheal National Practice Model
- Experience of Strategic and Operational Planning
- Experience of Financial Management (to include sourcing funds)
- Excellent report writing and presentation skills
- Access to own transport with full clean driving licence

Family Support / Community Development Worker - the ideal candidate should have:

- A relevant third level qualification – minimum Level 7 (e.g., Family Support Practice or Community Development)
- A minimum of 2 years' paid work experience, post qualification, of providing family support in a community-based setting, including experience of:
 - organising community events
 - liaising / networking with community, voluntary and statutory agencies
 - delivering programmes, activities and/or services to groups
 - providing one-to-one supports directly to parents/families
 - working with migrants and refugees
 - delivering parent support programmes
 - providing information and support to individuals and groups
- Proven experience in accessing funding
- Excellent IT, social media and report writing skills
- Access to own transport and a full clean driving license.

*Please reference detailed Job Descriptions for each post at www.rosleaderpartnership.ie
Please submit your cover letter and CV, clearly stating which position you are applying for
to recruitment@ridc.ie*

Closing date for receipt of applications is 5pm, Friday 16th February 2024

Short listing will apply. Interviews will take place on 26/02/24, subject to change.
Satisfactory references, evidence of qualifications and Garda vetting will be required
Roscommon LEADER Partnership is an equal opportunities employer.

Roscommon LEADER Partnership is the host organisation for this funding and when the new FRC is in situ, TUPE regulations – The European Communities (Protection of Employees on Transfer of Undertakings) Regulations 2003 will apply to this post.

These positions are funded by TUSLA Child and Family Agency.

