



Job Title	Family Support / Community Development Worker
Overall Purpose of the Job:	<p>To support and work with the Project Co-ordinator to support the project to implement its Work Plan.</p> <p>To work in the community to determine the needs within the area, to build confidence and capacity of individuals, families and groups through supporting and developing relevant programmes and activities.</p> <p>To network with service providers and other agencies and be actively involved in relevant interagency work.</p>

JOB DESCRIPTION

Key Areas of Work

Community Based Family Support

- Implement the five national outcomes developed for children and young people by Tusla
- Work collaboratively as part of the Meitheal Programme and other initiatives as developed
- Provide support and information to individuals and families attending Ballaghaderreen FRC
- Work as part of the team to deliver and develop relevant Family and Parent Supports
- Promote local target group involvement in the Centre
- Organise and facilitate training for the community and community groups.
- Identify factors leading to disadvantage in the area and work with the Voluntary Board of Directors and the Co-ordinator to raise awareness of these issues
- Deliver a range of family supports in the community in line with the Centre's Workplan, including community events
- Ensure that the work of the Centre is in keeping with the aims and objectives of the Family Resource Centre Programme
- Raise the profile of the Centre
- Outreach the services of the FRC
- Provide support and information to individuals and groups that are disadvantaged
- Work with the relevant statutory and voluntary agencies and facilitate inter-agency co-operation to address the needs of the target group and families in the local community
- Work with the Co-ordinator to identify funding sources, make applications and liaise with funding agencies as required

- Facilitate networking at local and regional level as appropriate
- Work closely with the Co-ordinator to promote and support local voluntary and community activities that benefit the target groups of the Programme and address disadvantage and inequalities
- Participate in planning, review and evaluation of the work of the Centre

Specific areas of work

- Develop and support community initiatives that address the needs of local families in Ballaghaderreen and surrounding areas.

General

- Document the work on an on-going basis and prepare regular work / progress reports for the Voluntary Board of Directors and the Co-ordinator
- Participate in relevant training
- Any other tasks that may be assigned by the Project from time-to-time

Other Relevant Information

Conditions of work

- The post will be part-time – 28 hours per week.
- Daily hours of work will be 9.00 to 13.00 hrs and 14.00 to 17.00 hrs, working days to be agreed by the Voluntary Board of Directors. The Family Support / Community Development Worker will be expected to be flexible about evening and weekend work for which overtime will not be paid but time-off-in-lieu will be granted.
- A six-month probation period will apply.
- Contract Duration: Fixed Term Contract to 31/12/2023

Accountability

The Family Support / Community Development Worker will report to and be responsible to the Project Co-ordinator.

Confidentiality

The Family Support / Community Development Worker will observe confidentiality at all times in relation to Centre business.

Salary

The salary will be commensurate with qualifications and experience.

Holidays

You are entitled to 25 days annual leave (pro-rata for part-time positions).

Garda Vetting

The position is subject to the completion of a satisfactory Garda Vetting process.

PERSON SPECIFICATION for Family Support / Community Development Worker

Job Title: Family Support / Community Development Worker

Name of Employer: Ballaghaderreen Family Resource Centre

This Person Specification is a description of the skills, knowledge and experience required for the position.

Essential

- A 3rd level qualification in Family Support Practice, Community Development or a related discipline – Level 7+
- 2 years' paid experience, post qualification, of providing family support in a community-based setting, including:
 - Experience of organising community events
 - Liaising/networking skills and ability to work with a range of community, voluntary and statutory agencies
 - Experience of planning, developing and delivering programmes, activities and/or services to groups
 - Experience of providing supports directly to parents / families
 - Experience delivering parent support programmes
 - Experience of providing information and support to individuals and groups
- Group facilitation skills
- Excellent report writing skills
- Ability to compile funding applications and source funding opportunities
- IT & social media skills
- Excellent communication and presentation skills
- Access to own transport for work.

Desirable

- Experience of working with a voluntary board of directors
- Familiarity with Meitheal (TUSLA's National Practice Model)
- Familiarity with Children First Guidance