**Application form for the post of**

 Ukrainian Refugee Support Worker

Note. Please type your responses – hand written application forms will **not** be accepted. Please note that applicants will be short-listed for interview on the basis of information supplied on their applications. **Please do not send a cover letter or CV**.

1. **Personal Details**

Name:

Address:

Telephone: Email:

**Please note that if you are selected for interview we will contact you via e-mail**.

Do you require any special facilities/arrangements to apply for this position or if selected, at interview?

*(If yes, please contact us or specify*) **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **Please demonstrate that you have a relevant qualification in Community Development; Development Education or a Social Science and/or other relevant qualifications**
2. **Demonstrate your motivation to work with and support the Ukrainian refugee community**
3. **Describe your knowledge of local agencies and organisations across the city and demonstrate your ability to interact and negotiate with key personnel.**
4. **Demonstrate your experience working with and facilitating groups and individuals who are marginalised and culturally diverse**
5. **Demonstrate your experience of policy development and advocacy work**

**6. Demonstrate your experience of preparing reports on programme activities and actions**

1. **Demonstrate your experience with record keeping, administration and completing the required paperwork and consent for monitoring purposes**
2. **Please detail your proficiency with different computer packages as well as your experience using social media platforms**

**9. Please demonstrate your experience of providing interpretation and translation services**

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**Please return your completed application by email by Thursday 23rd June at 4.00 pm to: Declan Brassil CEO, Galway City Partnership:** **declan@gcp.ie**

**IMPORTANT NOTES**

* Shortlisting will apply.
* Candidates attend for interview at their own expense.
* Please note that canvassing by, or on behalf of applicants, will disqualify them from the competition.
* For e-mail applications it is the time received not the time sent that is recognised.
* The information supplied in this form is held on the understanding of confidence, subject to the requirement of the Freedom of Information Act 1997 or other legal requirements.

*I hereby declare that the above statements are true to the best of my knowledge. I understand that any deliberate mis-statement may render me liable to dismissal, if employed. I further declare that there is no known reason or event that would render me unsuitable for the post.*

**Signature of Applicant: Date:**