



**WATERFORD AREA PARTNERSHIP CLG IS RECRUITING FOR A MEDIATOR IN WATERFORD CITY LOCAL EMPLOYMENT SERVICE**

**MEDIATOR POSITION**

Waterford City Local Employment Service (WCLES) are looking for someone who is skilled in the delivery of career guidance and employment supports to individuals, in particular, those who are most distanced from the Labour Market.

The successful applicant must be client focused, experienced in adult guidance or recruitment and target driven. Integrity and confidentiality are core to this role, as is an ability to communicate effectively. Applicants should be capable of motivating, guiding and leading clients in their self-development.

The contract is initially from January 2022 to the 30<sup>th</sup> June, 2022, on a 35 hour week basis.

The position may be extended beyond that date depending on business requirements.

**The ideal candidate will have:**

- A qualification in Career Guidance, HR, Psychology, Social Science, Social Care or related fields or relevant proven work related experience
- Expertise in the provision of guidance on an individual basis
- Experience in placement of adults who are unemployed into employment
- Ability to network and develop relationships with employers to support our client groups into employment
- Knowledge of labour market trends and opportunities
- Excellent knowledge of recruitment and selection practices
- Knowledge of education and training pathways to employment
- Excellent facilitation and presentation skills
- Good understanding of the challenges facing marginalised groups in accessing employment opportunities
- Be IT Proficient
- Full driver's licence and own transport

Salary scale is negotiable - depending on qualifications and experience.

**To apply for the above position, please forward a copy of current Curriculum Vitae and letter of application no later than 5.00 p.m. Thursday 2<sup>nd</sup> December, 2021 to:**

**Mr Ger Walsh, Manager  
Waterford City Local Employment Service  
Westgate Retail Park, Tramore Road, Waterford  
Or via email to [gwalsh@wcles.ie](mailto:gwalsh@wcles.ie)**

**Interviews will be held in the week ending Friday 17<sup>th</sup> December, 2021.**

**NB: Candidates will be short listed on the basis of the Curriculum Vitae & no late applications will be considered. Please note that canvassing will disqualify and will result in exclusion from the process.**

The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is co-funded by the Irish Government through the Department of Rural and Community Development, it also receives funding from the European Social Fund under the Programme for Employability, Inclusion and Learning (PEIL) 2014-2020.

Waterford Area Partnership CLG is an Equal Opportunities Employer

