

Monaghan Integrated Development

Invites applications for the position of:

Local Employment Service Mediator

Monaghan Integrated Development CLG is the Local Development Company for Co Monaghan and we provide a range of community, economic and labour market programmes which support growth and opportunities for individuals, communities and enterprises through capital grants, technical assistance, guidance, mentoring, capacity building, training and developmental supports.

One of our key programmes is the **Local Employment Service Network**, which works to match those who find themselves unemployed with job opportunities with local employers across the county with a view assisting unemployed people secure employment. Its key functions are the delivery and coordination of an employment service for unemployed individuals throughout County Monaghan.

The Position:

As Mediator with the **Local Employment Service Network** service delivered by Monaghan Integrated Development, you will work directly with unemployed individuals and employers in County Monaghan. You will have experience of working with unemployed and facilitating job placement and career progression. The needs of local job markets are dynamic and you will proactively engage with local employers to maximize access to potential job opportunities for clients of the service. This is a full-time contract position for an initial fixed duration of 1 year with the possibility of extension, funded under the Department of Social Protection.

Key Requirements for the Role:

- A good standard of education and relevant qualification
- Experience of working with unemployed and of facilitating job placement and career progression
- A high level of awareness, understanding / experience of issues effecting unemployed people
- Good knowledge of statutory, community and other organisations that provide opportunities for unemployed individuals
- Excellent knowledge of the current labour market
- Excellent inter-personal communication skills and ability to develop professional relationships
- ICT literate in CRM and Microsoft Office packages, including social media.
- An understanding of the role of the LESN and other employment schemes (ex. TUS, CE, Springboard, JobsPlus)
- An appreciation of importance of further education and upskilling opportunities
- Own their own car and have a clean driving licence

For a detailed Job Description/Specification please view Monaghan Integrated Website www.midl.ie or contact 042 9749500. The selection criteria are based on the information provided in the advertisement and the Job Description. Assessment of applicants will take account of information provided in the application and shortlisting may apply. Salary will be commensurate with qualifications and experience.

Applications for this exciting position are invited to forward CV and cover letter to the CEO, Monaghan Integrated Development CLG, Monaghan Rd, Castleblayney, Co Monaghan, A75 HR59, or by e-mail info@midl.ie

Closing date for applications: 4pm, Monday 15th March 2021

(We anticipate holding interviews early in the week of 29th March 2021)

Monaghan Integrated Development CLG is an equal opportunity employer and holds the EIQA quality standard.



An Roinn Coimirce Sóisialaí
Department of Social Protection

