



Westmeath Community Development

Job Description: Community Development worker

Westmeath Community Development (WCD) is now seeking a Community Development worker to support the delivery of a range of well-organised, imaginative, quality projects and capacity building support for community groups under the Social Inclusion and Community Activation Programme (SICAP) 2018-2022.

SICAP provides funding to tackle poverty and social exclusion through local engagement and partnerships between disadvantaged individuals, community organisations and public sector agencies.

Key Areas of Work

- Carry out pre-development work in designated hard to reach rural areas
- Support the development of local community groups in these areas
- Complete a community support plan in conjunction with local communities
- Support local communities to develop a community profile and community needs assessment
- Carry out capacity building, training supports with hard to reach communities
- Assisting community groups to secure funding for local projects
- Source relevant training programmes aimed at people living in disadvantaged areas and amongst particular target groups of the SICAP programme
- Support the development of RAPID type network structures in rural areas
- Support the delivery of the RAPID programme in Athlone/Mullingar
- Support local reps to participate in decision making structures such as the PPN and RAPID type networks
- Maintain records on the Iris database system specific to the SICAP programme and any hard copy requirements
- Participate in relevant team meetings as and when required
- Any other duties as deemed necessary by SICAP Community Development Co-ordinator or WCD Senior Management

Person Specification

Essential

- Third Level Qualification in Community Development, Rural Development, Social Science or other relevant discipline (level 7 +)
- A minimum of 2 years' experience working in the community development sector in a similar role
- Excellent facilitation skills
- Ability to advise, inform, motivate and support individuals and a wide range of organisations
- Excellent communication skills (written & verbal) required with the ability to confidently provide information and guidance to individuals and community groups



- Be highly motivated, a self-starter, with the ability to work independently and in a team setting
- Strong organisational skills, ability to organise complex workloads
- Experience of working in a target-based environment and meeting strict deadlines
- Excellent IT skills and experience of Microsoft applications
- Good level of data processing and data entry experience
- A full clean driving licence and access to a car for work purposes

Desirable

- Experience of dealing with private sector, community and voluntary organisations
- Experience of dealing with funding agencies

Terms of Appointment

- The appointment will be a Fixed Term Contract for an initial period of 1 year including an initial probationary period of six months
- Hours of Work: 35 hours per week, with flexibility to carry out duties in evenings and at weekends where necessary
- Salary: €36,335
- Annual Leave of 25 days per annum
- Place of work will be Westmeath Community Development offices, Mullingar
- Reporting SICAP Co-ordinator



The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government through the Department of Rural and Community Development and co-funded by the European Social Fund under the Programme for Employability, Inclusion and Learning (PEIL) 2014-2020