**South Dublin County Partnership**

**Community Health Coordinator**

For theFettercairn Community Health Project

A vacancy has arisen for a full time Project Coordinator in South Dublin County Partnership’s Fettercairn Community Health Project which was established in 2008. South Dublin County Partnership works with people who are socially excluded or are at risk of becoming so, and promotes social cohesion and labor market participation with a focus on the most disadvantaged neighborhoods. This is achieved through a range of integrated activities in key areas such as Community Development, Enterprise and Employment, Lifelong Learning, Children & Families and Health and Well Being.

This position is a 12 month fixed term contract,(with probation of 6 months)requiring an energetic and hands on Coordinator to drive the project within the current environment.

**Job Purpose:** To ensure the effective, efficient management and co-ordination of a comprehensive programme of activities that promotes good health and well-being in a community based setting using community development approaches and practice.

**Reporting to:** The Senior Manager of Health and Well-Being in SDCP

**Key responsibilities:**

The Coordinator will identify the emerging health needs of the target groups within the community and will be responsible for responding to these health needs. The Coordinator will oversee the facilitation and development of all programmes and services operating from the community healthy living house and outreach centers.

The three main themes of the project are:

1. To promote access and availability to a range of local Health Services and relevant Information provision
2. To establish health promotion programmes
3. To promote of the ides of health as being the integration of different models and approaches to health provision ensuring that both mainstream and holistic health services are available

**Principles**

The Project will operate using the following principles:

* Confidentiality
* Participation
* Informed by local needs
* Non-discriminatory
* Non-discriminatory
* Non-judgmental
* Influencing the whole community
* Promoting the well-being of the whole person
* Building a sense of community
* Accountability to the local community.

The Aim of the FCHP is to create an affordable, accessible, inclusive community led Health Project for the people of Kildare West Wicklow and Dublin South West which is warm, friendly and safe. The two main components are:

* The access and availability to local health services
* The promotion of Health in a holistic way by promoting the idea of “well being” in the community**.**

The main areas of work to be delivered in the Fettercairn community Health Project will be:

* Deliver Chronic Conditions Self Management Programme
* Coordinate the Fit for work and life Programme and the We can Quit Programme
* Coordinate and deliver the Yearly Tallaght Health Fair
* Attend Primary Care Team Meetings
* Providing individual support, and guidance to the Roma Community
* Develop health initiatives to the Roma Community
* Support the Roma GP Clinic

**The ideal candidate will have:**

* A minimum of 5 years’ experience working in the Community & Voluntary Sector
* A Third level qualification in a related discipline such as Health Promotion, Community Development
* A good understanding of promoting good health and well-being in a community based setting
* Experience in supervising placement staff
* Proven experience in efficiently managing budgets and strategic planning
* A proven track record in building strong and positive working relationships at all levels including statutory, community and voluntary agencies.
* Full driving license
* Information Technology skills
* Ability to work on own initiative.
* Ability to work alone and in a team setting.
* Ability to display flexibility in the role.
* Willingness to develop professional skills as identified through supervision.
* Willingness to undertake other duties, directed by their line manager;

**Person Specification**

Applicants must demonstrate:

* **Knowledge of Post** - Have a solid understanding of the role of the Community Health Co-ordinator as it relates to project management, programme delivery, collaborating with and supporting other local organisations and projects in promoting healthy living across the life cycle of the community. Must have a working knowledge of the Social Determinants of Health.
* **Work Experience** - Previous experience of working on health related issues within a disadvantaged community. Experiences relevant to the post as well as experience in programme administration, project management.
* **Interpersonal Skills** - Effective communication skills. Competent report writing skills. Experience of working with vulnerable individuals.
* **Team working –** Proven ability as a team player who enjoys being part of small team, supporting and leading as needed, sharing information and expertise, building relationships and working collaboratively within the immediate health and well-being team and across SDC Partnership’s wider organisation.
* **Qualifications** – Third level qualification in a related discipline such as Health Promotion, Community Development.

**Application process**

**By Post**

Envelope must be clearly marked **Fettercairn Community Health Project- Community Health Co-ordinator post.**

Three copies of your CV and cover letter should be addressed to:

Administration & Operation Department,

South Dublin County Partnership,

Unit D1,

Nangor Road Business Park,

Nangor Road, Dublin 12.

Or alternatively your electronic application must have a CV and application letter and should be email to:[**jobs@sdcpartnership.ie**](mailto:jobs@sdcpartnership.ie)the subject box must be marked as **Fettercairn Community Health Project- Community Health Co-ordinator post**.

Closing date for receipt of applications is **12 Noon Monday 1st February 2021**

Late applications cannot be considered.

No individual correspondence will be entered into.

South Dublin County Partnership is an Equal Opportunity Employer.