



County Wicklow Partnership

## Employment Opportunity

### SICAP Programme Co-ordinator Maternity Leave Cover Part-time 21 hours per week

County Wicklow Community Partnership CLG is a Local Development Company that delivers a range of social inclusion, enterprise, employment and community development programmes for individuals and communities in County Wicklow.

County Wicklow Partnership has been awarded the contract to deliver the Social Inclusion and Community Activation Programme (SICAP) 2018-2022 by the Wicklow Local Community Development Committee for the municipal districts of Baltinglass, Wicklow and Arklow. SICAP 2018-2022 aims to reduce poverty and promote social inclusion and equality in Ireland through supporting communities and individuals using community development approaches, engagement and collaboration.

To this end, County Wicklow Partnership wishes to appoint a SICAP Programme Co-ordinator for a Part-time Maternity Leave Cover position. Working 21 hours per week, the role will involve the coordination of the Social Inclusion and Community Activation Programme (SICAP) 2018-2022 for the Municipal Districts of Arklow, Baltinglass and Wicklow from April-December 2020 (exact dates to be confirmed with the successful candidate). The workload will include the line management of the County Wicklow Partnership (CWP) SICAP team, overseeing and managing the annual plan targets and programme key performance indicators to ensure annual programme targets are met, manage the programme budgets and participate in various committee's and interagency meetings to ensure the SICAP annual plan and outcomes are achieved. A full job description is attached.

Application by completion and submission of CWP application form accompanied by a cover letter. Application forms can be downloaded from our website (News section) or requested by emailing [koconnor@wicklopartnership.ie](mailto:koconnor@wicklopartnership.ie). A Curriculum Vitae will not be accepted as a valid application. Only applications made on the official form will be considered.

Please mark the envelope *'Private & Confidential, SICAP Coordinator Maternity Leave Position, CEO, County Wicklow Partnership, 3<sup>rd</sup> Floor, Avoca River House, Bridgewater Centre, Arklow, Co. Wicklow*. No email applications will be accepted, hard copy applications only. The closing date for receipt of applications is not later than **5p.m. on Monday the 2<sup>nd</sup> March 2020**.

Interviews will take place on **Monday the 9<sup>th</sup> of March**.



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*"The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government through the Department of Rural and Community Development and co-funded by the European Social Fund under the Programme for Employability, Inclusion and Learning (PEIL) 2014-2020"*